



**Present:** Julie Aultman Ph.D., Mathew Smith, Ph.D., Jim Keszenheimer, Ph.D., Bernhard Fassel M.D., Scott Wisneski Pharm. D., Vivian Von Gruenigen M.D, Natalie Bonfine Ph.D., Angelo DeLucia Ph.D., Rebecca Fischbein Ph.D., Jodie Turosky, RPH, Alexander Galazyuk Ph.D., Priya Raman Ph.D., Vahagn Ohanyan M.D. Ph.D., Nate Flath, Katherine Miranda, Nicolas Osborne, Kelly Shrock, Greg Koman- Cronauer, Chelsea Luli, Alexander Peralta, Maclane Stebbins (intern)

**Absent:** Jesse Young Ph.D., Michael Kempe, Amy Lee M.D., Erin Franks Ph.D. Lynda McPhail, Brienne Seekford, Enkhjin Enkhsaikhan, Phil Jenkinson

**Guest:** Heidi Der

**Meeting Minutes**

Agenda Item	Discussion	Action
1. Call to Order at 1:30 pm	The meeting was called to order at 1:30 p.m. by Dr. Aultman.	Informational
2. Approval of October Meeting Minutes	The minutes from the October meeting were presented and approved by the attendees. Dr. Wisneski moved to approve the minutes, and Dr. Galazyuk seconded the motion.	Vote
3. Update on Student Nomination	It was noted that four GSS students currently serve in the Senate. Plans were outlined to organize the first meeting. The GSS still needs nominations from the following programs: CAA, MFM, GLBH, MPH, and BMS. A call was made for Program Directors to communicate with students or send out an email to fill the remaining seats.	Informational
4. Reminder of Peer Evaluation Form	Dr. Wisneski addressed the faculty, sharing a reminder about completing the peer evaluations. Members were encouraged to meet with the faculty they are evaluating and deliver a detailed presentation covering both positive and negative aspects. The suggestion was made to conduct evaluations in a live class setting to better gauge student engagement, with emphasis placed on this recommendation from the Provost's office.	Informational
5. New Voting Members	Two (2) new voting members, James "Jim" Keszenheimer and Brienne Seekford, were nominated and unanimously approved through a motion by Nate Flath, seconded by Dr. Galazyuk. A letter as voting members will be sent.  The members were nominated to replace Dr. DeLucia who will be retiring at the end of this year and Dr. Fischbein who will be stepping down from GFC at the end of the year.	Vote
6. COGS Transfer Credit Policy	The meeting then delved into the revamping of the transfer credit policy which has not been updated in quite some time. To policy was reviewed with the new additional program, Global Health, and to ensure its success, COGS needed to	Vote



update the policy, focusing on shared credits in a graduate certificate program. A comprehensive discussion took place, leading to the decision to define the terms "transfer" and "shared". Dr. Aultman along with Katherine Miranda shared that the reason why NEOMED uses the specific definition is because it's in accordance with the CCGS definition. However, it was agreed that the term *shared* will need to be properly defined which will result in providing clarity between the definitions of *shared* and *transfer*. There was a motion to approve the current policy, but it will be updated again and included in Compass once the term *shared* is properly defined.

Nate Flath motioned, Dr. Keszenheimer voted, and the decision was unanimously approved.

7. COGS Accommodation Policy Presentation

Heidi Der and Dr. Fischbein presented the COGS Accommodation Policy. The presentation covered the committee's overview, its members, the legal framework, and the application process. Specific considerations for COGS were discussed, including the decision-making process, illustrated through a flow chart. The process from application to faculty implementation was detailed (*find more information in the PPT on the Teams Site*). Program Directors were encouraged to introduce students to the new student organization NADIA, *NEOMED Alliance for Disability Inclusion and Advocacy*, a new student organization focusing on accessibility and accommodations university-wide. A new full-time accessibility position was also proposed and should be filled soon.

Informational

8. AAMC Summary and Reminders

Dr. Aultman provided a summary of the AAMC, emphasizing the intentional use of early assurance in the Medical Curriculum. The presenters were listed, and reminders were given, including the upcoming GFC annual holiday party on December 12 and the February deadlines for course approval and syllabi submission.

Informational

Title IX was briefly discussed, with Molly Omalley serving as the interim Title IX Coordinator until Dr. MacPherson's new hire in 2024.

**End of Meeting 2:30pm**