

NEOMED ACADEMIC POLICY	Policy No: 3349-AC-430
ACADEMIC POLICY TITLE: COM - Remediation Policy	EFFECTIVE DATE: 7/27/2020 REVISED DATE: 6/27/2023 UPDATED: 7/24/2023
RESPONSIBLE DEPARTMENT: Medical Education, College of Medicine	Approval Authority: Dean, College of Medicine Responsible Office: Office of the Dean and Medical Education, College of Medicine

(A) PURPOSE

The Northeast Ohio Medical University College of Medicine (COM) recognizes that the curriculum required to successfully navigate medical school is very challenging. The COM and its faculty are dedicated to supporting student physicians' progress through the curriculum. To this end, a process for early recognition of a need for support and opportunities for course remediation has been developed for the courses listed.

(B) SCOPE

This policy pertains to the M1 and M2 courses.

(C) DEFINITIONS

- (1) "CAPP" refers to the Committee on Academic Progress and Promotion
- (2) "Course Leaders" refer to the appointed faculty members who are responsible for the overall design, conduct, and student assessment within and evaluation of approved credit-bearing courses. Course Leaders include Course Director(s) (CD).
- (3) "Final Course Score" refers to the overall total score that includes weighted scores from engaged learning activities, one (1), two (2), or three (3) institutionally developed exam(s) with multiple choice questions, and a customized final assessment (e.g., National Board of Medical Examiners (NBME), or a mixture of institutionally developed and NBME).

(D) POLICY STATEMENT

- (1) The College of Medicine Office of Medical Education will provide weekly cumulative scores from engaged learning activities to the Course Leader(s) and appropriate other stakeholders (Learning Center, etc.).

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- (a) A student achieving a score that is less than 65% or more than one standard deviation below the class mean, will be contacted by the Course Leader(s) to discuss options for improvement.
 - (i) Students with consistent scores below the parameters mentioned above are required to have a mandatory meeting with the Course Leader(s) who will refer the student to the Learning Center and/or others as needed.

- (2) Students with a Final Course Score of less than 69.50% must remediate the course.
 - (a) All students required to remediate will meet with the Course Leader(s) and mutually determine a time for remediation according to the schedule in Attachment 1 below.
 - (i) Course Leader(s) as part of the remediation contract may require consultation with the Learning Center.

 - (b) Successful remediation (passing the remediation with a 69.50% or greater) will appear on a transcript as a course failure and subsequent course pass. Course Directors (or a designee) will meet with a remediating student to inform them of their remediation outcome, regardless of if the student passed or failed, prior to remediation score release.

 - (c) M1 students may remediate one (1) course without CAPP referral; failing two (2) courses will trigger a CAPP referral.

 - (d) M2 students who fail one (1) course will trigger a CAPP referral.

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- (e) Students who do not receive a passing score on the remediation will be referred to CAPP. Among the possible outcomes of the CAPP meeting (specified in the NEOMED Compass), CAPP may grant an opportunity for a final remediation attempt at the end of the academic year.
- (3) Transcript grades, even with successful remediation, will list both the failure (F) grade as well as the designated pass (P) grade.

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Attachment 1: Schedule of Remediation Exams 2023-24 Academic Year

Remediation dates were approved as a list. Course Directors will choose dates for their courses that will be listed in the syllabus. The dates are as follows*:

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| <p>*Remediation Exam Dates</p> <ul style="list-style-type: none"> -- Monday, 12/18/2023 -- Monday, 1/8/2024 -- Monday, 3/11/2024 -- Tuesday, 5/14/2024 -- Thursday, 5/23/2024 -- Tuesday, 5/28/2024 -- Friday, 5/31/2024 -- Monday, 6/3/2024 -- Friday, 6/7/2024 -- Thursday, 6/13/2024 |
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